

**Maxwell Municipal Schools  
Regular School Board Meeting  
November 16, 2020 6:30 p.m.**

1. **Call to Order**
  2. **Welcome of Visitors**
  3. **Pledge to US & NM Flags**
  4. **Consent Agenda**
    - a. **\*Approval of Agenda**
    - b. **\*Approval of October 20, 2020 Regular Board Meeting Minutes**
  5. **Consent Agenda-Business**
    - a. **\*Monthly Cash Report**
    - b. **\*Ratification of Warrants**
    - c. **\*Budget Adjustments**
    - d. **\*Asset disposal**
  6. **Old Business - None**
  7. **New Business – Spring Reopening**
  8. **Hearing from Delegation**
  9. **Consent Agenda - \*Spring Reopening**
  10. **Other Business**
    - a. **Superintendent's Report**
    - b. **Board Call**
  11. **Setting of Next Regular Board Meeting, December 16, 2020, 2020, 6:30 pm**
  12. **\*Adjournment**
- \*Action Items**

Regular Kind of Meeting	Go To Meeting - Virtual Place	6:30 p.m. Time	October 20, 2020 Date
<b>Present</b> Mary Lou Kern – Presiding Officer Randy Casper Monica Hoy Frank Taylor Char Pompeo – No Microphone most of meeting  Kristen Forrester - Superintendent Arnold Peralez - Principal Taunya Mitchell – Administrative Assistant		<b>Absent</b>          Susan Robinson – Business Manager	

1. **Call to Order:** Board President, Mary Lou Kern, called the meeting to order at 6:30 pm.
2. **Welcome of Visitors:** None
3. **Pledge to U.S. & N.M. Flags:** President Kern asked all those present to stand and salute the flags.
4. **Approve Agenda:**

**Approval of Agenda** – President Kern entertained a motion to approve the agenda. Frank Taylor made the motion to approve the agenda as presented, seconded by Monica Hoy. The motion to approve the agenda carried a vote of 4-0, Mary Lou Kern – yes; Randy Casper – yes; Monica Hoy – yes; and Frank Taylor – yes.

**Approval of the Minutes** – President Kern entertained a motion to approve the regular meeting minutes of September 21, 2020. Frank Taylor made the motion to approve the minutes as presented, seconded by Randy Casper. The motion to approve the minutes carried a vote of 4-0, Mary Lou Kern – yes; Randy Casper – yes; Monica Hoy – yes; and Frank Taylor – yes.
5. **Business:**

**Business** – Administrative Assistant, Taunya Mitchell, presented the cash report, warrants and budget adjustments (BARs) SY2020-20201 #011 - #013 for approval.

President Kern entertained a motion to approve the business consent agenda as presented. Randy Casper made the motion to approve the business consent agenda as presented, seconded by Frank Taylor. The motion to approve the business consent agenda carried a vote of 4-0, Mary Lou Kern – yes; Randy Casper – yes; Monica Hoy – yes; and Frank Taylor – yes.

**Asset Disposal & Removal** – Administrative Assistant Mitchell presented a list of assets to be disposed and removed of for approval.

President Kern entertained a motion to approve the asset disposal and removal list as presented. Frank Taylor made the motion to approve the asset disposal and removal list as presented, seconded by Monica Hoy. The motion to approve the asset disposal and removal list as presented carried a vote of 4-0, Mary Lou Kern – yes; Randy Casper – yes; Monica Hoy – yes; and Frank Taylor – yes.
- Old Business: None
7. **New Business:**

**Policy J-4550 – Extracurricular Activity Eligibility** - Superintendent Forrester presented the Policy JJJ – Extracurricular Activity Eligibility for review.

**8. Hearing from  
the Delegation**

None

**9. Consent Agenda:**

**Policy J-4550 – Extracurricular Activity Eligibility** - Mary Lou Kern made the motion to approve the Policy J-4550 – Extracurricular Activity Eligibility as presented, seconded by Randy Casper. The motion to approve the Policy J-4550 – Extracurricular Activity Eligibility as presented carried a vote 4-0, Mary Lou Kern – yes; Randy Casper – yes; Monica Hoy – yes; and Frank Taylor – yes.

**10. Other Business:**

**Superintendent's Report**- Superintendent Forrester updated the board on the following:

- Current enrollment – 121 students,
- Staffing – Counselor applicant – interviewed and waiting for response  
Nurse – hired Penny Richards
- HVAC Survey – Air filtration system can handle Merv 8 filters at max, state suggestion is to use portable room air filters or leave the windows open
- Rapid Response COVID - 1 reported (September 25, 2020) – took approximately 5 hour to complete
- Engage NM – Attendance for Success Act – has 3 tiers, tutoring and mentoring for tiers 2 & 3, service provided by NMPED

Superintendent Forrester informed the board the Preventative Maintenance Plan, Structured Facility Master Plan Grant (5yr), Literacy Plan (required by state), and Safe Schools Plan are in progress. Instructional Materials Report, USDA Kitchen Grant, and Attendance for Success Plan are completed.

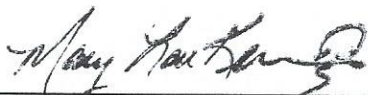
**Board Call** – President Kern asked the Board their thoughts about reopening second semester – discussion at November meeting.

**12. Next Meeting:**

The setting of the next regular Board Meeting will be Monday, November 16, 2020 at 6:30 pm.

**13. Adjournment:**

At 7:05pm, there being no further business, President Kern, entertained a motion to adjourn the regular school board meeting. Frank Taylor made the motion to adjourn the meeting, seconded by Monica Hoy. The motion to adjourn carried a vote of 5-0, Mary Lou Kern – yes; Randy Casper – yes; Monica Hoy – yes; and Frank Taylor – yes; Char Pompeo – yes.



Presiding Officer

Date



Board Secretary

Date